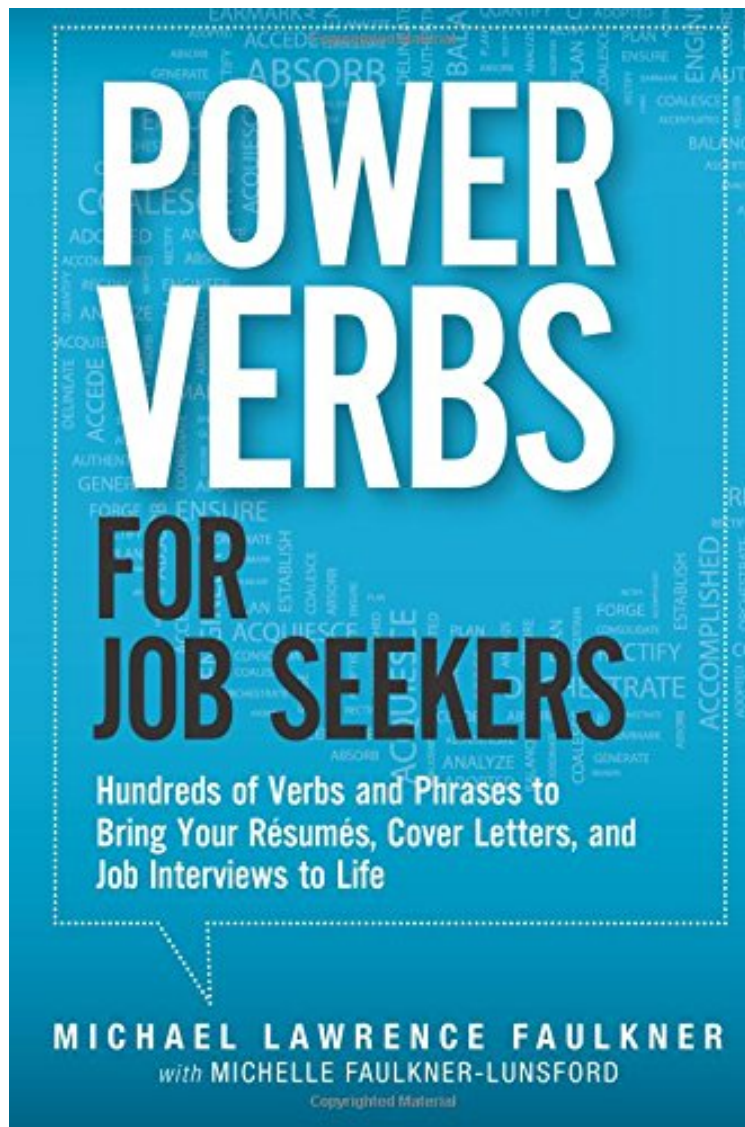


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Power Verbs for Job Seekers: Hundreds of Verbs and Phrases to Bring Your Resumes, Cover Letters, and Job Interviews to Life

Michael Lawrence Faulkner, Michelle Faulkner-Lunsford
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1 of 1 people found the following review helpful. Impactful words, can surely power up a resumeBy Samir DamleI believe a resume is like a sales pitch and a positive, powerful resume can surely help impress the interviewer. This book has a very good collection of words with meaning and examples that I could see I can directly apply to my resume. Many times, I have the meaning in mind but cannot think of the right word to convey it. This book comes handy for that and saves a lot of time and effort.PROS -- Words are arranged in groups to convey specific qualities like - motivated, committed, creative, reliable, etc.- There area also industry specific terms at the end like - extrapolate, downscale, merge, etc.- I like that short examples are given to show how to use the word in a proper way.- Good thing about the Kindle version is that we can search for a particular meaning quickly.Of course everything always has a room for improvement, so it would be great if the author can add this feature -- Link each word in the main content to its place in the Index at the end so that I can quickly go to the Index and find the other places where it is shown.0 of 0 people found the following review helpful. but I would like it out of my review sectionBy Danette DennyNot read but want out of my reviews. There is no way to hide them. can keep or delete as they wish, but I would like it out of my review section. They can improve the feature to allow us to hide products we aren't ready to review.0 of 0 people found the following review helpful. Could be useful not so much for teachersBy Amanda BennettI am a teacher, and I know I need to jazz up my resume as I begin to look for new jobs. This book has some really useful information, and I enjoyed reading it, but 1) I don't see how some of the words could legitimately be used in a resume without sounding yuppie or full of one's self, and 2) as a teacher, few of the verbs were that useful for my resume, but it did have to give me some ideas.

Electrify all your job search communications and build the great career you want! The right verbs make you unforgettable powerfully demonstrate your value attract employers like moths to flameGrab the right verb and use it the right way to: Craft outstanding rsums, cover letters, and thank-you notes Draw attention to your best achievements and accomplishments Get your face-to-face interviewand ace it Pitch yourself brilliantly, even if you only have a minute Weave crucial soft skills expertise into your career communications Prove youre the person theyre looking for Jam-packed with examples drawing on thousands of years of storytelling, literature, and experience Indispensable for everyone who wants a rewarding, successful, well-paid career!

About the Author Dr. Michael Lawrence Faulkner is Professor at the Keller Graduate School of Management, DeVry University. He first learned leadership, management, and communication as a U.S. Marine Corps combat NCO, drill instructor, and classroom instructor. He then spent 30 years leading and coaching at Dun Bradstreet, the Direct Marketing Association (DMA), entrepreneur startups, and his own family business. Michelle Faulkner-Lunsford, an experienced marketing manager, is a graduate of Middle Tennessee State University.