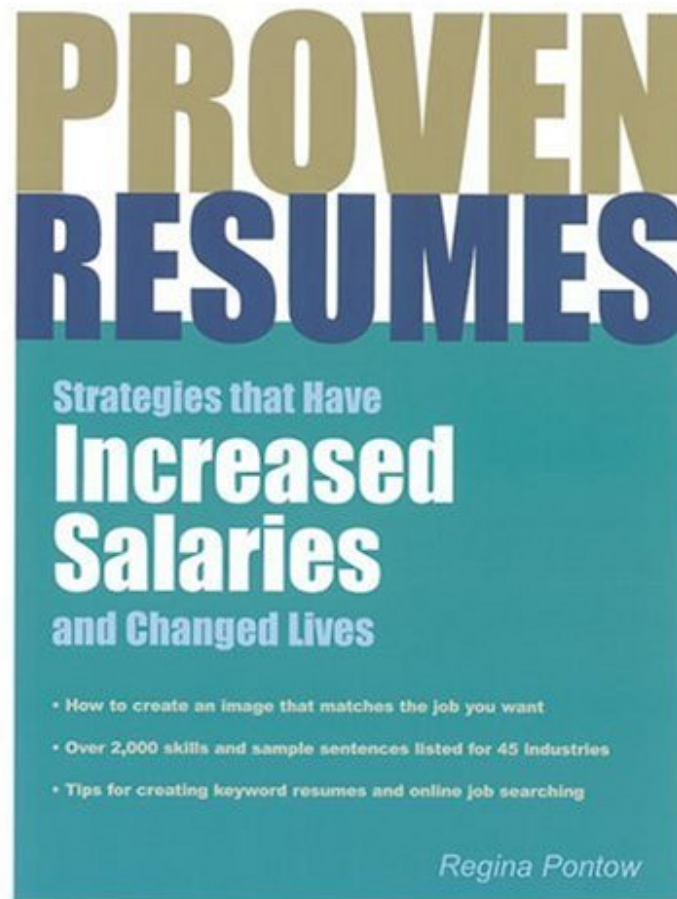


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After successfully self-publishing her first book, resume expert Regina Pontow has teamed up with Ten Speed to offer her innovative system to a national audience. Regina's "Easy Steps" focus on elevating the job seeker's professional image through the skillful use of keywords and striking designs on resumes and cover letters. Helpful analyses of "before and after" resumes illustrates each technique and reveal how you too can dynamically transform your resume to attract high salary offers.

About the Author Regina Pontow developed her Proven Resumes system in 1994, after almost a decade as a professional resume writer and career development instructor. Since then, she has promoted the system through publishing, consulting, career development training, and Internet marketing with stunning success. She lives in Bellevue, Washington.