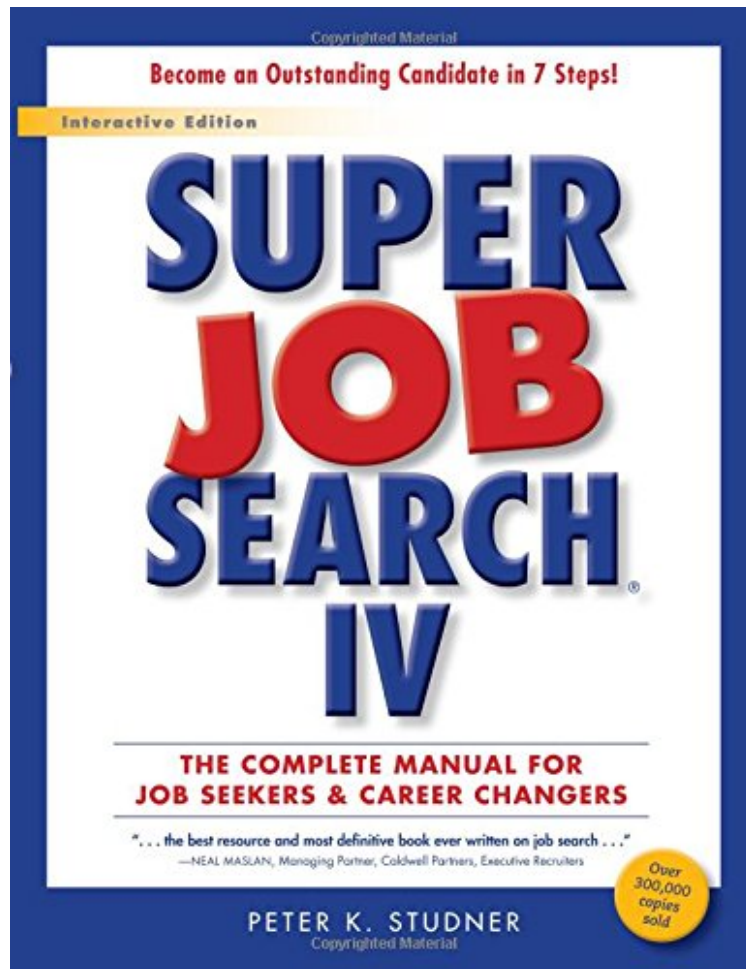


## Super Job Search IV

*Peter K. Studner*

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about your adult offspring finding a job, this book is the perfect present, Perhaps you can even help them with interviews and decide you might want a better job yourself. The information for that is clearly presented in there to help any job seeker. It even has the answers for those tricky questions that some employers ask that are just on the verge of legal about your private life, if you do not wish to answer them. Studner has thought of everything and almost makes me want to come out of retirement to use his book to get a job. Well, almost, but this book is still getting a solid 5 from me and I recommend it to everyone in the job market if you think you could get a better job or a job. I wish there were a 10 out of 5 as I could not praise this book as much as it deserves. Want more book reviews... Reading Room and Reviews by Kelly Haggerty

**SUPER JOB SEARCH IV** The Complete Manual for Job Seekers and Career Changers Expanded, revised, and interactive, here s the latest edition of the manual that has helped more than 300,000 men and women learn the secrets behind a successful career change. Whether you re about to embark on your first job search, are in mid-career, or are seeking to re-enter the job market, **SUPER JOB SEARCH IV** will help you land the best of all possible jobs. The 7-Step Program will show you how to: Evaluate what you want to do and in which kind of environment. Organize your accomplishments to easily market your skills. Write a knockout resume that gets past the screeners and highlights your most impressive skills and attributes. Discover ALL the places where jobs are found, including the hidden job market. Write broadcast and cover letters, answer advertisements, and work with recruiters. Prioritize your job search to maximize your time. Obtain job leads and research companies on the internet. Become a great networker (even if you have never done it before) using LinkedIn, Twitter Facebook and other online resources. Get interviews by telephone, e-mail, and social and professional networks. Interview so that you can guide any discussion to focus on your most important skills. Successfully manage phone, one-on-one, group, and competitive interviews. Negotiate to get the salary you deserve. **BONUS BOOK INSIDE!** Considering a business of your own? Learn all the steps for becoming an entrepreneur, including where to get free advice on your business and financial plans. All is detailed in Part III A Business of Your Own. **THIS INTERACTIVE EDITION** points you to tons of online resources available from SuperJobSearch.com and the app superjobsearch. You re just a click away from millions of job leads and companies all over the world, as well as thousands of recruiters listed by city and country.

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has won awards from the American Library Association ( Best of the Best ) and from Quality Books, Inc. Mr. Studner is the author of *Le Guide du CV Votre Coach Pour l'Emploi*, published in France by MAXIMA and in North America by Jamenair Ltd., as well as a British edition of *Super Job Search* published in the United Kingdom. He is also the author of five children's books and one business thriller. He is a member of the Independent Book Publishers Association, Independent Writers of Southern California, the Society of Authors (U.K.), the Société des Gens de Lettres (France), Producers Guild of America, and Provisors. He resides in Los Angeles.