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Technology in the Law Office


Thomas F. Goldman


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Technology in the Law Office, 2e builds a strong foundation in technology concepts, applications and vocabulary so students are prepared to work effectively in today's law office. This new edition includes an early chapter on ethics and two chapters devoted to electronic discovery. With a focus on self-reliance, it helps students develop a hands-on understanding of the most popular legal software programs, including AbacusLaw, Tabs3, SmartDrawLegal, LexisNexis CaseMap and TimeMap, and Sanction II. This edition includes new case studies and more references to Microsoft Office applications, making it an outstanding reference for those studying and working in the legal field.

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