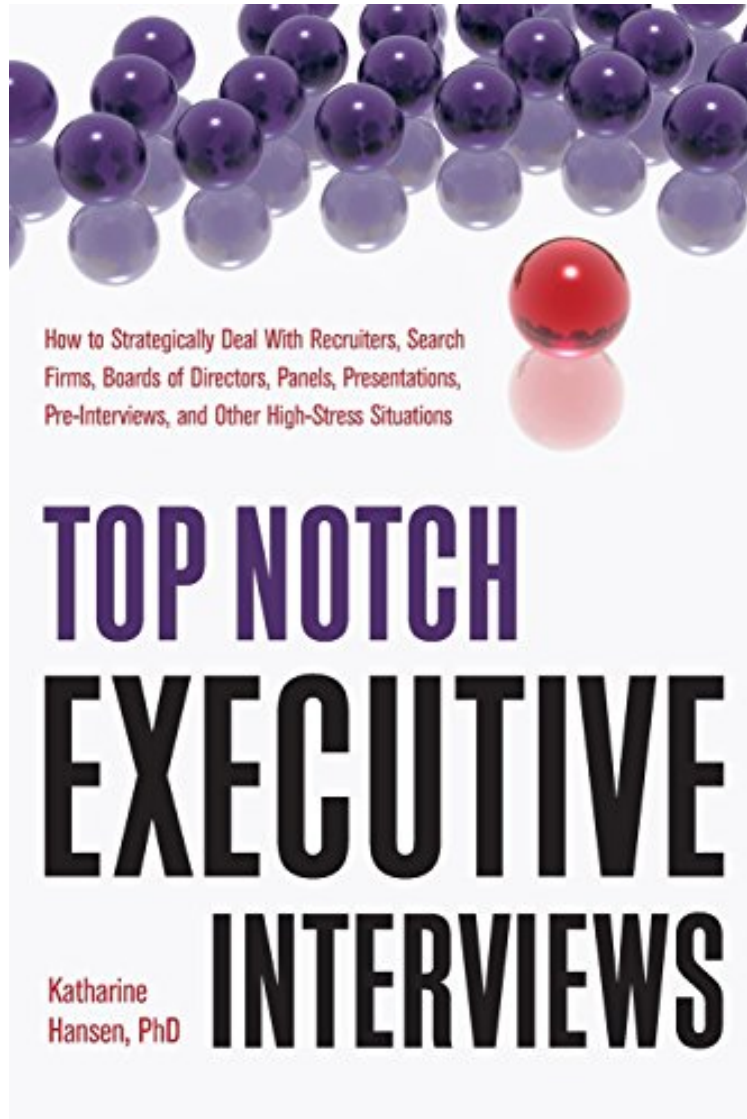


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# Top Notch Executive Interviews: How to Strategically Deal With Recruiters, Search Firms, Boards of Directors, Panels, Presentations, Pre-Interviews, and Other High-Stress Situations

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In these turbulent times, the job-interview game is more convoluted than ever for executives. They face a longer interview process, must demonstrate a vision to meet the prospective employer's challenges, and will undergo intense vetting before receiving a job offer. *Top Notch Executive Interviews* reveals what employers really want and expect to see in executive candidate interview behavior and content. The book's coverage of the executive interview difference, its case studies of senior-level managers in sticky interview situations, and its broad collection of hiring decision-maker interview peeves and preferences make it the must-have companion volume to *Top Notch Executive Resumes*. This vital book includes an insightful examination of critical differences that distinguish executive-level interviews from all others, along with extensive information on leveraging relationships with recruiters, plentiful sample interview questions and suggested responses, and a comprehensive list of sample questions to ask the interviewer. Special additional features include: \* Detailed tips on how to land an interview and conduct pre-interview research. \* The importance of nonverbal behavior and attire. \* A thorough guide to interview formats. \* An interviewing checklist. \* A chapter on tricky interview situations. \* A directory of executive-interview coaches. \* Post-interview chapters covering thank-yous, follow-ups, references, vetting, and background checks, plus negotiating and weighing job offers.

About the AuthorKatharine Hansen, PhD, creative director and associate publisher of *Quintessential Careers*, is an educator, eight-time author/coauthor, and blogger who earned her PhD in organizational behavior from Union Institute University. Hansen holds the designations Credentialed Career Manager and Master Resume Writer from the Career Management Alliance. Her books, including *Top Notch Executive Resumes*, and hundreds of articles focus on career and college topics, including cover letters, resumes, networking, and writing skills. She has extensively researched employment interviewing and published on the topic in academic journals and in the popular press.