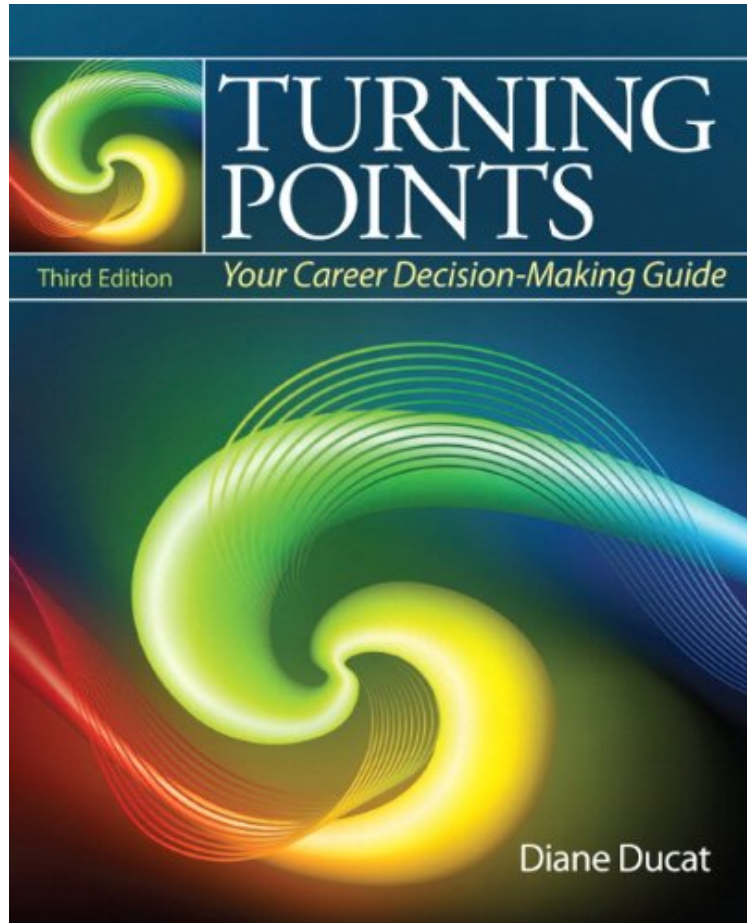


Turning Points: Your Career Decision Making Guide (3rd Edition)

Diane Ducat

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Turning Points is a practical resource that covers self-assessment, career exploration, job search, and goal-setting. It has been revised to provide updated advice on uncovering job and internship leads, creating resumes and cover letters, and interviewing effectively. Networking skills are emphasized, and the value of college internships is highlighted. Effective goal-setting techniques are introduced. Educational decisions are presented as a crucial dimension of career development. To increase student awareness of why career opportunities are now in constant flux, examples of globalization and rapid technological innovation are interwoven throughout the text. There is a stronger focus on helping both traditional college-age and adult students present their skills effectively. The Instructor's Manual contains the text's major activities that can be posted on a course management system, chapter PowerPoints, assignments appropriate for ePortfolios, and a test bank.